



# BRAZOS GOLF ASSOCIATION

## Bylaws

### Abstract

The Brazos Golf Association (BGA) is a non-profit, member-supported organization open to adult male and female golf enthusiasts with USGA amateur status in the greater Bryan-College Station, Texas area.

BGA Board of Directors  
[www.brazosgolf.org](http://www.brazosgolf.org)

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## OVERVIEW

As defined by the USGA, the Brazos Golf Association (BGA) is a “golf club” with at least ten active individual members that operates under bylaws with a Board of Directors and defined Committees to supervise golf activities, provide peer review, and maintain the integrity of the Rules of Handicapping.

Members of the golf club must have a reasonable and regular opportunity to play golf with each other. The members’ scores must be posted as soon as possible and be available for inspection by others, including, but not limited to, fellow members and the BGA Tournament Director.

The BGA is a Type 1 Golf Club where the club’s events are played at the City Course at the Phillips Event Center (PEC) in Bryan, Texas. The City Course has valid course and slope ratings. The BGA’s scoring records and frequency of play are accessible from the BGA Tournament Director and BGA Treasurer.

Refer to the “golf club” definition at [www.usga.org](http://www.usga.org).

## MEMBERSHIP

The BGA is a non-profit, member-supported organization open to all adult male and female golf enthusiasts with USGA amateur status in the greater Bryan-College Station, Texas area. Members must be a minimum of 18 years of age. Refer to Appendix F - Amateur Status and Reinstatement.

## ANNUAL MEMBERSHIP DUES

As with any golf association, all BGA members pay annual dues when joining. Annual membership dues are detailed in Appendix C. The BGA is part of the Texas Golf Association (TGA) so a GHIN membership is included as part of a BGA membership. GHIN stands for “Golf Handicap and Information Network” and is an elite handicap service provided by the World Handicap System (WHS) to state golf associations like the TGA. The GHIN website is [www.ghin.com](http://www.ghin.com).

1. Annual dues are due and payable by January 30<sup>th</sup> or before the members’ first tournament.
2. The BGA specific dues may be prorated for members joining after July 31st.
3. For members joining in December, the full annual payment is due as both the BGA and GHIN membership dues carry forward to the next year.

Although a small portion of each Member’s dues is used for administrative and operational costs, the majority of dues remain in our General Fund to fund our club championship and fall turkey shootout. The BGA Board of Directors’ annual

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membership dues are waived and included as part of administrative costs.

## TOURNAMENT SCHEDULE

The BGA fiscal year tournament schedule begins with the first event in January and ends with our December tournament. The date, time, format, fees, and prizes for all tournaments shall be the responsibility of the BGA Board of Directors. The BGA Board of Directors will provide tournament schedules and association information to all members. Note that tournament schedules including tournament formats are subject to change. If the course limits the number of players allowed for an event, tournament participation will be determined based on the date and time a player's tournament registration is received. A tournament waitlist will be maintained by the BGA Tournament Director when needed.

## BGA CLUB CHAMPIONSHIP

The club championship is open to BGA members only. To compete in the club championship, members must have a valid GHIN handicap index and must have played in at least 2 of the last 6 tournaments prior to the club championship. Any member exemptions to participate in the club championship must be submitted to and approved by the BGA Board of Directors.

## GENERAL MEMBERS' MEETING

A general members' meeting will be held on a date to be determined in November or December each year.

## HANDICAPS

BGA members must use GHIN to maintain a handicap index, which conforms to the USGA Handicap System. Members must post scores for rounds played on a regular basis to ensure proper handicap calculation. Refer to World Handicap System: Playing Handicap at [www.usga.org](http://www.usga.org).

1. The BGA Treasurer requests new GHIN accounts through the PEC Pro Shop.
2. Mid-February, GHIN accounts are renewed or suspended based on January membership dues payments. The annual member GHIN list is provided to the PEC Pro Shop by the BGA Treasurer.
3. For each BGA tournament, the BGA Tournament Director calculates course handicaps based on the member's GHIN handicap index.
4. Members are responsible for and required to post their personal scores into GHIN. Member GHIN posts are subject to review by the BGA Tournament Director.

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## ESTABLISHING HANDICAPS

1. **A verifiable, established handicap index (using USGA approved handicap formula):** New members submit a current, established USGA/GHIN handicap index or other verifiable handicap index from an authorized representative of a golf association or club. This handicap, after approval by the BGA Tournament Director, will allow the new member to compete, with no restrictions, in BGA tournaments.
2. **Self-declaring handicap:** New members who do not have established and verifiable USGA approved handicaps can self-declare a provisional handicap, based on their average 18 hole scores. A minimum of five (5) scorecards (or another source of scoring documentation) are required to create the provisional handicap. This handicap, after approval by the BGA Tournament Director, will allow the new member to compete in BGA tournaments.
3. If a new or returning member has a current, established USGA/GHIN handicap index, this handicap takes precedence and must be submitted to the BGA Tournament Director.
4. If a new or returning member does not have a current or verifiable handicap and is unable to provide five (5) scorecards or an alternate source of scoring documentation, the member can participate in BGA tournaments but will play to a zero (0) handicap until an accurate handicap can be established.
5. All questions regarding handicaps including course handicap versus handicap index and acceptable scoring documentation should be directed to the BGA Tournament Director.

## TEE TIMES AND PAIRINGS

The BGA Tournament Director will determine tee times for all tournaments. Tee time priority will be determined based on member preferences using our Online Tournament Registration or the PEC Pro Shop signup sheet.

## STARTING TIME AND ENTRY FEE PAYMENT

All BGA members and guests are required to be at the course and ready to play at least thirty (30) minutes prior to their start time. Starting times and changing of individual player foursomes on tournament day may be made with BGA Tournament Director approval only.

Payment of all entry fees will be made to the BGA Treasurer or designee. Tournament fees can be prepaid online or paid at the course on tournament day.

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1. It is each member's responsibility to ensure his/her fees and accompanying guest fees (if applicable) are paid in advance or at the course on tournament day.
2. If a tournament is canceled due to inclement weather, fees paid will be refunded or applied to member's next tournament play.
3. Entry fees including the fee for our optional closest-to-the-pin (CTP) contest must be paid prior to teeing off. See Appendix E for tournament fee information.

## CANCELLATIONS AND NO-SHOWS

BGA understands and accepts player cancellations at any time resulting from medical issues, family emergencies and/or work commitments. In this case, players who cancel regardless if pairings and flights have been published and sent out will not be charged, and payments will be refunded or applied to the member's next tournament play. No-shows will be charged 50% of the tournament registration fee, and 50% of the payment will be applied to the member's next tournament play.

## GUESTS

BGA welcomes invited guests to the BGA Member/Guest tournaments. All guests shall understand and accept the competition eligibility, limitation, rules of play, event guidelines and tournament fees as specified within these BGA Bylaws, including:

1. Guests can only compete in BGA Member/Guest tournaments.
2. A guest must partner with a BGA member.
3. Guests must provide a handicap index (USGA conforming or self-declared) when signing up.
4. Guests are required to pay all applicable tournament fees.
5. Guest payout will be at the same stated amounts as for BGA members including skins and closest-to-pin.
6. Guests are eligible for a BGA hole-in-one prize of \$50 plus a free BGA Membership.
7. Guests are not eligible to play in our annual club championship.

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## BGA STANDARD TOURNAMENT GUIDELINES

All BGA tournaments will be played in accordance with USGA rules of play, local course rules, and BGA standard tournament guidelines (see Appendix D). Unless otherwise announced, all USGA and BGA standard tournament guidelines shall be in effect at all tournaments.

1. Prior to the start of the event, the BGA Tournament Director will provide tournament specific rules of play to each individual or team.
2. Special playing rules pertaining to inclement weather, course conditions, local course rules, etc., will be announced prior to the start of the event by the BGA Tournament Director and/or course professional.
3. Golf etiquette shall be observed at all times by BGA members.
4. It is the responsibility of all BGA members to know and understand all BGA standard tournament guidelines, and ensure his/her invited guest(s) comply with these rules.
5. Personal GPS/course rangefinders are permissible in all BGA tournament play.
6. Music may be played within a foursome in all BGA events. All players of the foursome must approve, and the volume must not disturb other foursomes.

## RULES OF PLAY CLARIFICATION, PROTESTS AND DISPUTES

1. The BGA Tournament Director and/or other BGA Board members shall reconcile all concerns regarding rules of play.
2. The BGA Tournament Director will reconcile disputes and protests concerning scoring, eligibility, or tee assignments.
3. Protest of a handicap shall be reconciled prior to the member(s) start of play on tournament day. The Tournament Director's decision will be final.

## CODE OF CONDUCT

At BGA sponsored events, BGA members must treat other members, guests, PEC staff, and other patrons (where a social event is being held) fairly, equally, and with respect and courtesy. Since the BGA Board represents the Brazos Golf Association and the BGA bylaws, the BGA Board is expected to follow the BGA code of conduct in ANY golfing setting.

1. BGA members must behave legally and responsibly, and BGA members must conduct themselves in a manner which will not harm, cause embarrassment, or



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injure the reputation of the BGA.

2. Irresponsible and/or illegal behavior includes physically or verbally harassing others, reckless golf cart driving, and inappropriate comments or jokes.
3. For code of conduct violations, contact the BGA Tournament Director or other BGA Board of Directors.
4. All code of conduction violations will be reviewed by the BGA Board of Directors to determine next steps.
5. Next steps for code of conduct violations include member warnings, member tournament disqualification, BGA membership suspension, or BGA membership termination.

## PACE OF PLAY

BGA tournaments will be played in accordance with USGA guidelines on pace of play. The accountability of maintaining an acceptable pace of play throughout the round lies with the entire foursome.

For more information of pace of play, refer to Golf's New Rules: Pace of Play Improvements and Pace of Play: Facts and Figures at [www.usga.com](http://www.usga.com).

## COMPLETING SCORECARDS IN BGA TOURNAMENTS

1. In individual and 2-player team format competition, players/teams must exchange scorecards. If a single scorecard is used for both teams, a marker is designated to record all scores.
2. In a 4-player team competition, a marker is designated to record all scores.
3. For all formats:
  - a. Each player is responsible for accuracy of their hole-by-hole scores.
  - b. A score recorded for any hole lower than actually taken will result in disqualification.
  - c. A score recorded for any hole higher than actually taken shall stand.
  - d. Incorrect hole-by-hole scores as stated above will likewise apply to skins.
  - e. Once signed and turned in, that score becomes the score of record and is not subject to change.
  - f. Failure to turn in a scorecard before leaving the event will result in disqualification.

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- g. We ask that **ONLY TOURNAMENT GROSS SCORES** be entered on the official tournament scorecard with circle(s) to show birdies and eagles.
- h. It is strongly recommended that all players keep a separate, personal scorecard during the round to verify correctness of the “official” scorecard.

## TOURNAMENT FORMATS

All BGA tournament play will be individual formats or team formats. An annual tournament schedule will be posted on the website. Individual tournament flyers will be posted at the PEC Pro Shop and distributed via email by the BGA Secretary.

## TOURNAMENT FLIGHTS

The BGA Tournament Director will determine the number of competition flights to be played in all events.

1. **Individual format tournaments:** The number of flights per individual format events will be determined by the number of players in the field and course handicap breakdown.
2. **2-player and 4-player team tournaments:** The number of flights will be determined by the total number of teams entered. Flighting will be based on the calculated course handicap of the 2-player or 4-player teams.

## TOURNAMENT PLAYING GROUND (TEES)

The BGA Tournament Director will determine the tees to be played in all events.

1. The City Course has green, red/grey, gold, white, and blue tees.
2. Men will play their normal tees as defined by the BGA Tee Policy as outlined in Appendix D. Green tees are only to be played by women.
3. All competitors will play from their approved designated tees. Play from unapproved tees will result in tournament disqualification.

## PLAYER FLIGHT DISTRIBUTION AND PAYOUT

1. Refer to Appendix E for BGA Tournament Payout Percentages Guidelines.
2. Player pool payout for each flight will be determined by the total flight prize money times the flight payout distribution. The payout may be divided by gross and net and divided again for two (2) person or four (4) person teams.
3. Only one flight prize can be won by an individual or team (e.g., net or gross but not both).

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4. No competition winnings will be paid out at the course on tournament day. All winnings will be mailed to the competition winners by the BGA Treasurer.
5. Player pool payout adjustments may be required and made after initial pairing information is released due to the loss or gain of our playing field. This adjustment may not be known until after completion of play.

## PLAYER POOL COMPETITION TIES

All score card tie breakers will be determined by the USGA tie breaker (last 9, last 6, last 3, hole 18, 4-9, 7-9, hole 9, coin flip).

## OTHER COMPETITIONS

Two other competitions will be played at all BGA tournaments: skins and closest-to-pin. The skins fee is included in the tournament fee. The closest-to-pin competition has an optional \$5.00 entry fee.

1. **Skins competition:** A skin is won on a hole by the player whose gross score is the single lowest gross score on that hole within that skins flight. If two (2) or more players within the flight tie with the same low gross score, no skin is awarded. Skin prize amount will be determined by the number of players in the flight divided by the number of skins won.
2. **Closest-to-pin competition:** The closest-to-pin competition includes all four (4) par 3 holes. Since an individual can only win one close-to-pin prize, there will be four (4) separate winners. The close-to-pin prize per par 3 is the close-to-pin total entry fees divided by four (4).

NOTE: Failure to measure and record close-to-pin distance prior to abandoning exact position of the ball on the green will result in disqualification for close-to-pin on that hole.

## HOLE-IN-ONE PRIZE FUND

BGA General Fund will include a \$500.00 member hole-in-one prize. The guest prize will be \$50 and a free BGA Membership. See Appendix F for additional details.

1. Play suspended: In the event that play is suspended due to inclement weather, posted scores will honor hole-in-ones at a prize amount of \$100.
2. If the tournament format has the tees moved forward, the member hole-in-one prize will be \$250.00. The guest prize will be a free BGA membership.
3. Rules of a tournament prevail: Only the existing four (4) par threes are eligible for the hole-in-one prize. For example, in a Par 3 tournament, a hole-in-one on

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the other 14 holes is only eligible for a skin, not a hole-in-one prize.

## PLAYERS NOT ELIGIBLE TO BECOME BGA MEMBERS

Professional golfers or anyone under the age of 18 years old are not eligible to become a member of the BGA or play as a guest of a BGA member.

For the definition of “professional golfer,” refer to Appendix F - Amateur Status and Reinstatement.

## RESULTS AND STATISTICS

Tournament results and other member information pertinent to that tournament will be posted on the BGA website at the conclusion of each tournament. The same information will be sent to members via email.

## BGA WEBSITE

The BGA website is [www.brazosgolf.org](http://www.brazosgolf.org). The website includes membership information, online payments, BGA news, annual tournament schedule, online tournament registration, and more.

## BGA EMAIL ADDRESSES

The main BGA email address is [info@brazosgolf.org](mailto:info@brazosgolf.org). The email address is managed and used by the BGA Secretary only. This email address is used for mass mailing to the BGA membership. Blind copy, BCC, is always used to protect member privacy.

## BGA DOCUMENT STORAGE

All BGA documentation including bylaws, logos, meeting minutes, flyers, tournament rules, and treasurer spreadsheets are located on a Google Drive under the main BGA email address, [info@brazosgolf.org](mailto:info@brazosgolf.org).

The document storage is managed by the BGA Secretary. Access to the BGA document storage is at the discretion of the BGA Board of Directors.

## ALL REVISIONS TO VERSION 3.0 APPROVED BY BGA BOARD

Date: February 15, 2024

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## APPENDIX A - BGA BOARD OF DIRECTORS

1. BGA Board of Directors shall consist of 8 elected positions. An election for the board will be held annually in November or December. The BGA Board will preside in office for the fiscal tournament year (January through December).
2. The 2024 Board of Directors
  - a. President - Janice Konecny ([janice@brazosgolf.org](mailto:janice@brazosgolf.org))
  - b. Secretary - Karen White ([karen@brazosgolf.org](mailto:karen@brazosgolf.org))
  - c. Treasurer - Jennifer Foxworthy ([jennifer@brazosgolf.org](mailto:jennifer@brazosgolf.org))
  - d. Tournament Director - Bruce Burnett ([tournaments@brazosgolf.org](mailto:tournaments@brazosgolf.org))
  - e. Member at Large - Jim Becker
  - f. Member at Large - Sheila Galloway
  - g. Member at Large - Ross Rogers
  - h. Member at Large - Jim Staples
3. The BGA Board will govern all logistics of the BGA organization in accordance with its approved Bylaws.
4. The BGA Board has the power to amend or change an existing BGA Bylaw with a majority vote from the current BGA Board.
5. The BGA Board will oversee all tournaments and make general decisions on specific issues and processes at their discretion. In the case of a tie vote when making process decisions, the President will cast the deciding vote.
6. The BGA Board shall meet on a monthly basis to discuss tournaments, organization issues, concerns, strategies, and new process implementation. BGA Board meetings dates will be announced and are open to all members.
7. BGA organization issues and concerns will be discussed at BGA Board meetings only. Social media, email, and one-off meetings should not be used to discuss BGA organization issues and concerns.
8. The BGA Board members may serve multiple years with no term limits.
9. BGA Board members may be replaced due to health reasons, voluntary

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resignation, or if the board member is not performing the duties as outlined in the BGA Bylaws.

- a. A BGA board member can be removed from the board with a majority vote of the current BGA Board.
  - b. A replacement BGA board member can be approved with a majority vote of the current BGA Board.
10. The BGA Treasurer and one additional board member will have signature authority on BGA bank accounts.

APPENDIX A - UPDATED FEBRUARY 15, 2024

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## APPENDIX B - BGA BOARD OF DIRECTORS ROLES AND RESPONSIBILITIES

### 1. President

- a. Preside over all Association meetings.
- b. Plan the Association's objectives, programs, and meetings in cooperation with other board members.
- c. Seek consensus by the BGA Board members in making decisions in the interest of the Association.
- d. Encourage united membership of all Association members.
- e. Avoid the interference of personal agendas by board members.
- f. Exercise general supervision of the budget in cooperation with the BGA Treasurer.
- g. Coordinate long-term planning for Association programs, goals, and activities.
- h. Uphold the standards of the Association as established in the bylaws.
- i. Backup other BGA Board members as needed.
- j. Review, comment on, and approve membership communications.

### 2. Secretary

- a. Take BGA Board and membership meeting minutes. Gain meeting minute approval from the BGA Board.
- b. Manage the BGA website. Post tournament information, tournament results, and other BGA information. Forward messages received to the appropriate BGA Board member for resolution.
- c. Maintain the BGA membership email distribution list. To protect privacy, send mass membership emails using blind copy. Only the Secretary shall send mass membership emails.
- d. Review, comment on, and approve membership communications.

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## 3. Treasurer

- a. Collect and deposit membership and tournament fees.
- b. Determine tournament payouts. Write and mail tournament payout checks.
- c. Manage BGA PayPal and related email accounts.
- d. Pay BGA expenses.
- e. Balance BGA business checking and hole-in-one savings accounts.
- f. Provide monthly and annual Treasurer Reports.
- g. Maintain a membership roster including contact information.
- h. Establish annual GHIN accounts through the PEC Pro Shop.
- i. Review, comment on, and approve membership communications.

## 4. Tournament Director

- a. Recommend monthly BGA Tournament formats to the BGA Board. Gain board approval for all formats.
- b. Schedule BGA Tournaments with the PEC Pro Shop.
- c. Provide detailed tournament rule sheets no later than 2 weeks prior to the tournament date. Gain board approval for all rules and rule changes. Distribute the rule sheets at tournaments.
- d. Ensure tournament flyers are created, board approved, and posted at the PEC Pro Shop. The BGA Secretary will distribute the flyers to the membership.
- e. Work with the PEC Pro Shop for tournament course setup as required.
- f. Work with PEC Pro Shop to determine BGA Tournament course handicaps, create tournament scorecards, and tournament results.
- g. Check-in BGA Tournament participants and collect unpaid BGA and tournament fees as required.
- h. Review, comment on, and approve membership communications.



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## 5. Members at Large

- a. Act as membership advocates by bringing suggestions and concerns to the BGA Board.
- b. Assist with tournament setup.
- c. Plan membership dinners and provide tournament snacks and/or water.
- d. Assume other duties as assigned.
- e. Review, comment on, and approve membership communications.

APPENDIX B - UPDATED AUGUST 4, 2023

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## APPENDIX C - BGA ANNUAL MEMBERSHIP DUES

The 2024 annual BGA membership dues are as follows:

Annual membership including GHIN	\$50.00
Annual membership including GHIN (if joining after July 31 <sup>st</sup> and before Dec. 1 <sup>st</sup> )	\$40.00
Annual membership without GHIN*	\$25.00
Annual membership without GHIN* (if joining after July 31 <sup>st</sup> and before Dec. 1 <sup>st</sup> )	\$15.00
GHIN only	\$30.00

Fees effective January 1, 2024

\*A GHIN handicap is required to play in any BGA tournament. If you would like to join as a member of the BGA but have a GHIN at another course, you will be asked to provide your GHIN number to the BGA Treasurer and the BGA Tournament Director.

APPENDIX C - UPDATED FEBRUARY 15, 2024

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## APPENDIX D - BGA STANDARD TOURNAMENT GUIDELINES

**14 CLUB RULE:** Per USGA rules, a player is allowed a maximum of 14 Clubs. Club adjustments during play is not allowed.

**CARTS:** All participants are expected to share a cart.

**FLIGHTS:** Flights are established by course handicap. The number of flights is dependent on the number of tournament participants.

**HANDICAPS:** Course handicaps are used for all tournaments. The course handicap is calculated based on the member's GHIN handicap index and selected tees.

**HAZARDS:** The concrete ditches on #2, #4, and #8 are considered hazards and are to be played as such. Bridges are considered part of the hazard. Red stakes and lines indicate the edge of hazards. Where lines or stakes are not present, the edge of the hazard will be the break in elevation. The ditch left of #9 green is a hazard.

**OUT OF BOUNDS:** The inside edge of white stakes determines the OB line. You may:

**Option 1:** Replay the ball from its original location adding one penalty stroke.

**Option 2:** Drop the ball in the fairway no nearer the hole where the ball went out of bounds with a 2-stroke penalty.

**PACE OF PLAY:** Play promptly throughout the round. "Ready golf" is encouraged.

**PAYMENTS:** Tournament fees are for tournament entry only. Course fees must be paid to the course prior to your tee time.

**PREFERRED LIE:** Play lift, clean, and place within one club length from the original lie but no closer to the hole.

**PRIZES:** Gross and net prizes will be paid in each flight. Skins will be paid in each flight based on gross scores. Closest to pin (CTP) will be played on each of the four par threes. Only one CTP per player. If your distance is within the top four, write it on the marker.

**PUTTS:** All putts for birdie or better must be holed. Putts for par or worse within the "leather" are conceded. "Leather" length is defined by the BGA measurement PVC pipe, approximately 24."

**ROOT & ROCK POLICY** (for player safety & equipment damage prevention):

- If a player's ball lies on, near, or among roots or rocks, the player may take relief. The relief applies to both the fairway and the rough.
- The player must mark the spot where the ball lays and take relief keeping that spot between the flag and the drop. The relief must be taken straight back, not

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left or right.

- The player may take relief one club length at a time until the ball is no longer on, in, or among the roots or rocks.

**SAND BUNKERS:** There are three options should your ball come to rest in a bunker. In a team event, all players on the team must play the same option.

Option 1: Play it as it lies.

Option 2: Lift, rake and place ball in original location and play from there.

Option 3: Drop the ball backward, out of the bunker, keeping the point where your ball came to rest in a direct line between the drop point and the hole. Play ball over the bunker onto the green.

**SCORECARDS:** Please sign scorecards before turning them into the pro shop.

**SCORING:** Put gross scores on the scorecard. Maximum score is triple bogey.

## **TEE POLICY:**

- Women may play from any tee box at their discretion.
- Men may play from the gold, white, and blue tee boxes at their discretion.
- For the red/grey tees, men will conform to the “Rule of 85.”
  - Rule of 85 Formula: If your age + GHIN handicap index is greater than or equal to 85, then you are eligible to play for the red/grey tees.
  - The Rule of 85 may be waived for medical or physical limitations with BGA Board approval on a case-by-case basis.

**TIE BREAKERS:** All score card tie breakers will be determined by the USGA tie breaker. (Last 9, last 6, last 3, hole 18, 4-9, 7-9, hole 9, coin flip.)

APPENDIX D - UPDATED FEBRUARY 15, 2024

# Brazos Golf Association Bylaws



BRAZOS GOLF ASSOCIATION  
Bryan, TX

## APPENDIX E - BGA TOURNAMENT FEES & PAYOUT GUIDELINES

Tournament Entry Fees are \$40 if paid via cash or check and \$42 if paid online. Tournament fees are allocated as follows:

\$25 prize, \$9 skin, \$5 CTP (optional), \$1 hole-in-one fund

Questions about tournament fees, fee payments or fee allocation, contact the BGA Treasurer at [accounting@brazosgolf.org](mailto:accounting@brazosgolf.org).

The BGA tournament payout percentage guidelines are:

- Pay one third of the field.
- Each place gets half of the previous place.
- When you are paying everyone gross or net it is easy.
  - Two places = 67-33.
  - Three places = 50-30-20.
  - Four places = 40-30-20-10.
- If you are paying both gross and net and it is an even number of places, divide the payout in half and use the formulas above. If the number of places is odd, pay three places with two winners, 40-40-20 (e.g., First Low Gross, First Low Net, Second Low Net).
- While an even number of places is preferred, sometimes a flight or flights will be odd because the handicap mix creates smaller flights. For example, if 9-14 out of 34 players have a 9 handicap, splitting the 34 into 3 flights with about the same number of players becomes impossible. Also, by going with two larger flights, one of the flights will have a very big handicap spread.
- Calculate payout by place and not by team or individual.

### Example 1: Paying Low Gross and First/Second Low Net

- The flight has 9 four-person teams entered with a \$40 entry fee (\$25 prize, \$9 skin, \$1 hole-in-one savings, \$5 CTP). The prize money is  $\$25 \times 4 \times 9 = \$900$ .
- One third of the field is 3 places: First Low Gross, First/Second Low Net
- The percentage split is 40-40-20.
- First place low gross and first place low net pays to each person:  $\$900 \times .4 / 4 = \$90.00$
- Second place low net pays to each person:  $\$900 \times .2 / 4 = \$45.00$

# Brazos Golf Association Bylaws



## Example 2: Paying First/Second Low Gross and First/Second Low Net

- The flight has 12 two-person teams entered with a \$40 entry fee (\$25 prize, \$9 skin, \$1 hole-in-one savings, \$5 CTP). The prize money is  $\$25 \times 2 \times 12 = \$600$ .
- One third of the flight is 4 places divided by 2 since paying gross and net: First/Second Low Gross and First/Second Low Net.
- First place pays to each person:  $\$600 \times .67 / 2 / 2 = \$100.50$
- Second place pays to each person:  $\$600 \times .33 / 2 / 2 = \$49.50$

## Example 3: Paying Gross or Net Only

- The flight has 10 two-person teams entered with a \$40 entry fee (\$25 prize, \$9 skin, \$1 hole-in-one savings, \$5 CTP). The prize money is  $\$25 \times 2 \times 10 = \$500$ .
- One third of the field is 3 places: First/Second/Third Low Gross
- The percentage split is 50-30-20.
- First place low gross pays to each person:  $\$500 \times .50 / 2 = \$125.00$
- Second place low gross pays to each person:  $\$500 \times .30 / 2 = \$75.00$
- Third place low gross pays to each person:  $\$500 \times .20 / 2 = \$50.00$

## Skins and Closest to the Pin Payouts

Skins are paid by flight. The amount per skin is determined by the number players and the number of skins earned by the players in each flight. For example: Flight 1 has 10 players and 8 skins. The skins prize fund is  $\$9 \times 10 = \$90$ . Each skin is valued at \$11.25 in this example. Multiple skins can be paid to a single player.

Closest to the pin is paid out to the field. There are 4 CTP prizes per tournament. The amount per CTP paid is determined by the number of players that paid to participate in the CTP contest divided by 4. For example: A tournament has a total of 40 players but only 35 choose to participate in the CTP contest. The CTP prize fund is  $\$5 \times 35 = \$175$ . Each CTP is valued at \$43.75 in this example. Only one CTP per player, per tournament.

## APPENDIX E - UPDATED AUGUST 4, 2023

## APPENDIX F - HOLE-IN-ONE PAYOUTS

\$1.00 from each tournament entry fee is added to the BGA Hole-in-One fund. When a player gets a hole-in-one during a tournament, funds are paid out as follows:

- Member hole-in-one: \$500
- Tees moved forward: \$250
- Play suspended: \$100
- Guests: \$50

Effective May 1, 2023, the BGA Board of Directors approved expansion of the hole-in-one prize fund to include PEC daily, organized skins games. Rules are as follows:

- Be a current, full BGA member (not GHIN only)
- Get a hole-in-one during a 9:00 AM or 11:30 AM skins game at PEC
- Hole-in-one must be witnessed by another active BGA member
- Hole-in-one must be recorded on a PEC score card
- You must be playing from tournament tees per the BGA tee policy
- Score card must be signed by both player & witness
- Tees played must be noted on scorecard
- Present original, signed scorecard to a BGA board member for payment (don't worry, we'll return the card to you!)

APPENDIX E - UPDATED AUGUST 28, 2023

## APPENDIX G - AMATEUR STATUS AND REINSTATEMENT

An “amateur golfer” is defined as one who plays the game as a non-remunerative and non-profit-making sport and who does not receive remuneration for teaching golf or for other activities because of golf skill or reputation, except as provided in the rules. Refer to Amateur Status at [www.usga.org](http://www.usga.org).

Amateur status is lost whenever a player conducts or identifies himself as a professional golfer. According to the USGA Rules of Amateur Status, a professional golfer is one who:

- plays the game as his profession; or
- works as a professional golfer; or
- enters a golf competition as a professional; or
- holds or retains membership of any Professional Golfers’ Association (PGA);  
or
- holds or retains membership of a Professional Tour limited exclusively to professional golfers.

Holding membership in an organization of professional golfers (including apprentice status membership in the PGA) is a breach of Rule 2-2. If you have held membership in such an organization, you must resign your membership before you can be considered for amateur status.

The routine period awaiting reinstatement is one or two years from the date of the last act contrary to the Rules of Amateur Status. Please note that longer periods may be prescribed in the case of an applicant who has played extensively for prize money. This period can vary depending on the type and length of violation, and is retroactive to the date that you last worked or played as a professional.

The regulations governing reinstatement are set forth in Rule 9.

The USGA requires players who have lost their amateur status to apply for reinstatement by submitting an online application and a \$150 application fee. Once completed, your application will be submitted to SCAGA for review, and then to the USGA for processing. After the USGA has reviewed your application, a letter will be sent to you by e-mail with the decision regarding your reinstatement date. Please note the application process may take 1-2 weeks.



# Brazos Golf Association Bylaws



BRAZOS GOLF ASSOCIATION  
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## APPENDIX H - DOCUMENT REVISION HISTORY

DATE	VERSION NUMBER	DOCUMENT CHANGES
August 9, 2022	1.0	Original
August 28, 2023	2.0	Created new appendices for subjects that can change often Reordered appendices Added revision dates to appendices Updated Board of Directors Updated Tournament Guidelines Updated membership and tournament fees Minor grammar modifications
February 15, 2024	3.0	Updated Board of Directors Updated membership dues and dues allocation removing references to dinners Updated tee policy to "Rule of 85" Updated Root & Rock Policy

## APPENDIX H - UPDATED FEBRUARY 15, 2024